

ETID

ELECTRONIC TURN IN DOCUMENT

GENERATOR PROCESSES

CREATING, EDITING, DELETING ETIDS

February 2006

SIMPLIFYING THE TURN IN PROCESS

ETID – DRMS WEB

Address



<http://www.drms.dla.mil/turn-in/>

PRODUCTION/LIVE

DEMO/TRAINING

Electronic Turn-In Document (ETID)	
<u>ETID SYSTEM</u>	<u>ETID Training and Demo System</u>
GENERAL	DRMO/GENERATOR TRAINING
ETID Business Rules (.pdf) 08/05	ETID Overview 0905 (.ppt)
FAQs (.pdf) 9/19/02	ETID Access 0905 (.ppt)
ETID Generator Reports (Discoverer Query)	ETID Generator 0905 (.ppt)
ETID Hazardous Access (New 01/06)	ETID DRMO 0905 (.ppt)
ETID Hazardous Overview (New 01/06)	ETID Printing 0905 (.ppt)

TRAINING BRIEFINGS

REPORTS

ETID – LOGGING IN



DRMS ETID

[DRMS Home Page](#)

VERSION 4.0.3

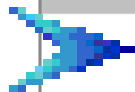
DRMS [Notice](#)

[Last Version Changes](#)

[Help/Experiencing Problems](#)

[FAQs](#)

Current ETID Users



[ETID Generator Login](#)

Click here to *create* turn-in documents.

[ETID DRMO Login](#)

Click here to *approve* turn-in documents.

New ETID Users

[Account Request](#)

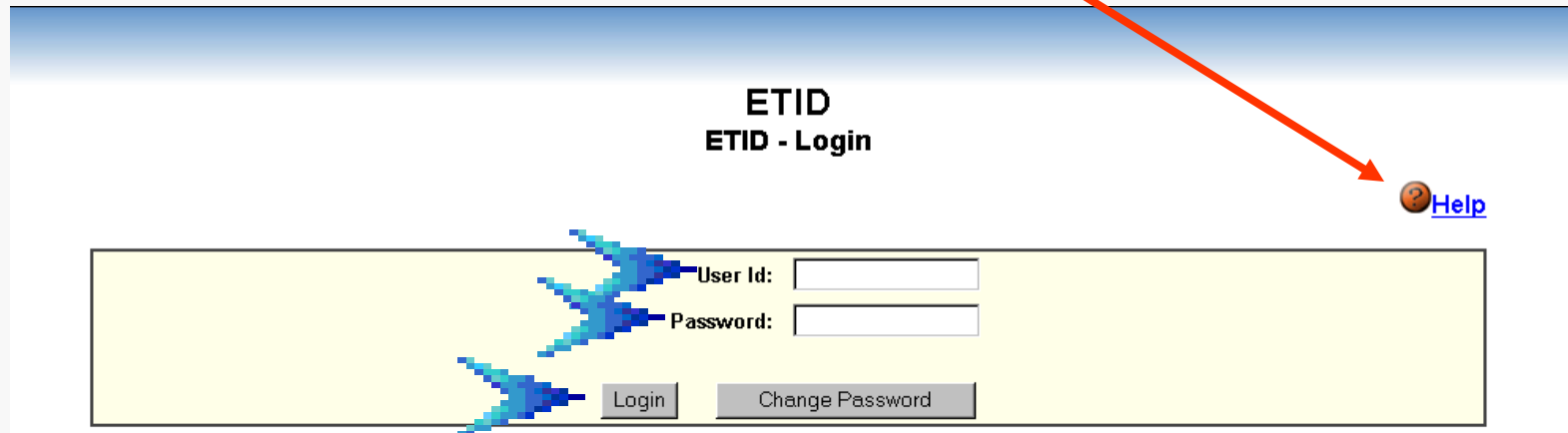
*NOTE: <Account Request> for generators only. DRMO personnel please use AURA to request access.

[Check Request Status](#)

Click here to check the status of your completed ETID access request, to finish a request you started but did not submit, or to change information as directed by a data owner. You must have your temporary ID and chosen password to log in.

ETID LOGIN

Every Screen Has Help Pages



ETID
ETID - Login

[Help](#)

User Id:

Password:

Login Change Password

The image shows a screenshot of the ETID login interface. At the top, the text 'ETID' and 'ETID - Login' is displayed. Below this is a yellow rectangular box containing the login fields. To the right of the box, there is a small globe icon followed by the word 'Help' in blue text. A red arrow points from the 'Every Screen Has Help Pages' text above to the 'Help' link. Inside the yellow box, there are two input fields: 'User Id:' and 'Password:'. Below these fields are two buttons: 'Login' and 'Change Password'. On the left side of the yellow box, there are three blue starburst graphics.

- **LOGIN:** will take you to the status screen
- **CHANGE PASSWORD**

ETID STATUS SCREEN

MAIN MENU

Main Menu	
Select ETID Type:	Usable (Non-Hazardous) ▼
Change Profile	Edit DoDAAC Profile
New ETID	
Log Out	

FILTERS

Filter ETID List	
By DTID:	Exactly as ▼ <input type="text"/>
By Generator:	Created / Modified By Me ▼
By Status:	Pending ▼
By Date:	Beginning Date: <input type="text" value="07/04/2005"/>
	Ending Date: <input type="text" value="08/03/2005"/>
By DoDAAC:	All DoDAACs ▼
Sort By:	Change Date - Newest ▼
Refresh	

LISTING

Select for	DTID	NSN	Qty	Description	Last Change Date	Status
<input type="checkbox"/>	FB4835 - 5213 - 0001	2320- 009260873	1	TRUCK,CARGO	08/03/2005 13:24 PM	PENDING
<input type="checkbox"/>	FB6061 - 5207 - 2220	2320- 009260873	1	TRUCK,CARGO	08/01/2005 02:15 AM	PENDING
<input type="checkbox"/>	FB6061 - 5207 - 2220	5910- 00RADIO	1	RADIO	07/26/2005 15:51 PM	PENDING

ETID STATUS SCREEN

MANAGING FEATURES



Main Menu

Select ETID Type:

MAIN MENU

1. Select Type of ETID
(Usable or Hazardous)
2. Change Personal Information
3. Change Turn-In DoDAAC
and/or Turn-in DRMO
4. Create New ETID
5. Log Out

ETID STATUS SCREEN

MANAGING FEATURES

Filter ETID List

By DTID:

By Generator:

By Status:

By Date: Beginning Date: Ending Date:

By DoDAAC:

Sort By:

Select for Action	DTID	NSN	Qty	Description	Last Change Date
<input type="checkbox"/>	FB4835 - 5215 - 0055	2320- 009260873	1	TRUCK,CARGO	08/03/2005 13:24 PM
<input type="checkbox"/>	FB4835 - 5213 - 0001	2320- 009260873	1	TRUCK,CARGO	08/01/2005 02:15 AM
<input type="checkbox"/>	FB6061 - 5207 - 2220	5910- 00RADIO	1	RADIO	07/26/2005 15:51 PM
<input type="checkbox"/>	FB4804 - 5193 - 0001	7021- 00CPU	3	COMPUTER DELL	07/12/2005 08:11 AM
<input type="checkbox"/>	FB4804 - 5188 - 0001	5330- 005990391	1	SEAL, NONMETALLIC SP	07/07/2005 16:01 PM
<input type="checkbox"/>	FB4804 - 5187 - 0001	7025- 00CPU	1	DELL CPU	07/06/2005 10:46 AM
<input checked="" type="radio"/> Selected from Above					

FILTER OPTIONS:

- By DTID
- By Generator
- BY Status
 - Pending
 - Approved
 - Rejected
- By Date
- By DoDAAC
- Date listing by oldest or newest

**REMEMBER TO CLICK ON THE REFRESH BUTTON
FOR THE SYSTEM TO SORT THE DATA**

CREATING A NEW ETID

Main Menu

Select ETID Type: Usable (Non-Hazardous) ▼

Change Profile Edit DoDAAC Profile

New ETID

Log Out

TO CREATE A NEW ETID:

- SELECT ETID TYPE
- SELECT NEW ETID

Filter ETID List

By DTID: Exactly as ▼

Generator: Created / Modified By Me ▼

By Status: Pending ▼

Beginning Date: 07/04/2005

By Date: Ending Date: 08/03/2005

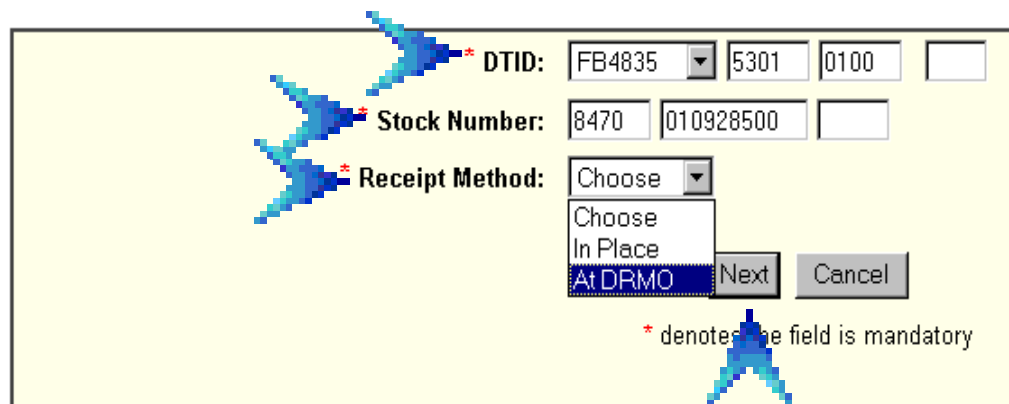
By DoDAAC: All DoDAACs ▼

Sort By: Change Date - Newest ▼

Refresh

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
<input type="checkbox"/>	FB4835 - 5215 - 0055	2320- 009260873	1	TRUCK,CARGO	08/03/2005 13:24 PM	PENDING
<input type="checkbox"/>	FB4835 - 5213 - 0001	2320- 009260873	1	TRUCK,CARGO	08/01/2005 02:15 AM	PENDING
<input type="checkbox"/>	FB6061 - 5207 - 2220	5910- 00RADIO	1	RADIO	07/26/2005 15:51 PM	PENDING

ENTERING NEW ETID – NSN



* DTID: FB4835 5301 0100

* Stock Number: 8470 010928500

* Receipt Method: Choose
Choose
In Place
AtDRMO

Next Cancel

* denotes the field is mandatory

1. ENTER DTID #
2. ENTER STOCK NUMBER
3. SELECT RECEIPT METHOD
4. CLICK NEXT

Please ensure inert certifications are provided for property described in DoD DEMIL Program Bulletin No. 99-005, Change to DoD 4160.21-M, Chap. 4, Para. B3. Refer to this DoD DEMIL website for further information:

<http://www.demil.osd.mil/>

[Link to Safe Alert Latent Defect \(SALD\)](#)

**FOR DEMIL
GUIDANCE CLICK
ON THE OSD LINK**

**TO CHECK IF NSN
IS IN SALD, CLICK
ON SALD LINK**

NEW ETID - NSN

* DTID: FB4835 - 6037 - 0099	* Stock Number: 8470- 010928500
* Unit Price: 341.50	* Quantity: <input type="text"/>
Unit Weight: <input type="text"/>	Unit Cube: <input type="text"/>
* Unit of Issue: EA - Each	* Item Nomenclature: BODY ARMOR,FRAGMENT
* Supply Condition: <input type="text"/>	Shelf Life: 0 - Non-deteriorative
* Demilitarization: E - Req key point DEMIL or tot destr	Shelf Life Ext. Date: <input type="text"/>
Precious Metals: A - None	Security/Pilferage Classification: 7 - DEMIL Req. - Controlled by DEMIL Cd
Reclamation: <input type="text"/>	ADPE ID: <input type="text"/>
* Disposal Authority: <input type="text"/>	* Processing DRMO: <input type="text"/>
Hazardous: No	Receipt Method: In Place
1348 Comment Line 1: <input type="text"/>	
1348 Comment Line 2: <input type="text"/>	
1348 Comment Line 3: <input type="text"/>	
1348 Comment Line 4: <input type="text"/>	

1. ENTER REQUIRED DATA
2. CLICK ON NEXT

Back Next Cancel

* denotes the field is mandatory

*** DENOTES
MANDATORY FIELD**

**NOTE: PRE POPULATED
CHARACTERISTICS**

NEW ETID -CONTINUED

Enter a New ETID - DEMIL Confirmation



Has demilitarization been performed? No ▾

Back

Next

Cancel

1. **DEMIL PERFORMED?**
2. **CLICK ON NEXT**

**NOTE: BASED ON DEMIL CODE OF PROPERTY,
ETID WILL ASK IF DEMIL PERFORMED**

NEW ETID - CERTIFICATION PAGE

ETID:

DTID: FB4835-5301-0100

NSN: 8470-010928500

Item: BODY ARMOR,FRAGMENT

• IF A CERTIFICATION IS REQUIRED, SELECT THE CERTIFICATION(S) THAT WILL ACCOMPANY THE TURN-IN.

• CLICK ON TITLE TO VIEW

	CERTIFICATION*	
	(click to view Cert.)	
<input checked="" type="checkbox"/>	DEMIL Required Certification**	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 and DRMS-I 4160.14 Volume VII
<input type="checkbox"/>	Inert Certification for Small Arms Weapons and Related Parts	DoD 4160.21-M-1, Chapter 4 and DRMS-I 4160.14, Volume VII
<input type="checkbox"/>	Inert Certification for All Other Property (AEDA, AEDA residue, ECP, MPPEH)	DoD 4160.21-M, Chapter 4 DEMIL Program Management DRMS-I 4160.14 Volume V
<input type="checkbox"/>	Classified Property Certification (Declassification Certification)	DoD 4160.21-M-1, Chapter DRMS 4160.14, Volume II,
<input type="checkbox"/>	Metalworking Machine Certification	DoD 4160.21-M, Chapter 4 DRMS-I 4160.14 Volume II
<input type="checkbox"/>	Mutilation Required Property Certification (Defective Property)	DoD 4160.21-M, Chapter 4 DRMS-I 4160.14, Volume I
<input type="checkbox"/>	Batchlotted Textile Property with Infrared/Spectral Reflectance (IR/SR) Characteristics Less Than or Equal to 900 Nanometers Certification	DLA Memo "D Demilitarization Infrared/Spectr Clothing", 11 F

* It is the responsibility of the turn-in activity to determine which certifications a

** If you do not agree with the Demil code and certification requirement of the p recommended Demil code and a justification for the change.

*** Demil Instructions must accompany all Demil F property.

Title:	Certification of Demilitarization
Reference:	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 DRMS-I 4160.14, Volume VII
Description:	A certification as quoted below will be signed and dated by a technically qualified government representative, as designated by the responsible commander or agency chief, who actually witnessed the demilitarization of the material whether performed by government or contractor personnel. In cases where the witnessing of demilitarization would unnecessarily subject the witness to hazardous conditions or when the demilitarized material can be laid out to clearly display the residue from each item demilitarized, demilitarization may be certified through inspection of the residue. The certificate will be executed for all items demilitarized and will read as follows:

Certification Statement:

I CERTIFY THAT THE ITEM(S) LISTED HEREON HAVE BEEN DEMILITARIZED IN ACCORDANCE WITH DoD 4160.21-M-1, DEFENSE DEMILITARIZATION MANUAL, APPENDIX 4, CATEGORY _____, PARAGRAPH _____ AND/OR THE FOLLOWING APPLICABLE REGULATION:

Signature: _____ Date: _____
(Certifier)

Signature: _____ Date: _____
(Verifier)

Next

Cancel

NEW ETID - CONTINUED

ETID Confirm Screen



Point of Contact:

Name: Greene, Jeffrey
DSN Phone: 681-2437

Email: jeffrey.greene@dla.mil
Commercial Phone: 505-784-2437

Item Description:

DTID: FB4835 - 5301 - 0100	Stock Number: 8470- 010928500
Quantity: 6	Hazardous: No
Unit Price: 341.50	Total Price: 2,049.00
Unit Weight:	Total Weight:
Unit Cube:	Total Cube:
Unit of Issue: EA - Each	Item Nomenclature: BODY ARMOR,FRAGMENT
Supply Condition: H - Unserviceable	Shelf Life: 0 - Non-deteriorative
Demilitarization: E - Req key point DEMIL or tot destr	Shelf Life Ext. Date:
DEMIL Performed: Yes	
Precious Metals: A - None	Security/Pilferage Classification: 7 - DEMIL Req. - Controlled by DEMIL Cd
Reclamation: No	ADPE ID:
Disposal Authority: R - Reported as excess	Processing DRMO: HAWAII (SH510C)
1348 Comment Line 1: test for one	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	

Selected Certifications:

[DEMIL Required Certification**](#)

**Note
Certification
Selected**

Back

Submit


Cancel

1. **DATA
CORRECT?
SUBMIT**
2. **NEED TO MAKE
A CHANGE?
BACK**

NEW ETID - LSN SCREEN

Enter a New ETID - Initial Data



 * DTID:

* Stock Number:

* Receipt Method:

* denotes the field is mandatory

IF YOU ENTER AN LSN IN THE STOCK NUMBER BOX, YOU WILL BE PROMPTED THROUGH A DIFFERENT SERIES OF SCREENS BEFORE CONFIRMATION

NEW ETID - LSN SCREEN

* DTID: FB4835 - 6037 - 9955		* Stock Number: 5990- 00RADIO	
* Unit Price:	<input type="text"/>	* Quantity:	<input type="text"/>
Unit Weight:	<input type="text"/>	Unit Cube:	<input type="text"/>
* Unit of Issue:	<input type="text" value="EA"/>	* Item Nomenclature:	<input type="text"/>
* Supply Condition:	<input type="text"/>	Shelf Life:	<input type="text"/>
* Demilitarization:	<input type="text"/>	Shelf Life Ext. Date:	<input type="text"/>
Precious Metals:	<input type="text"/>	Security/Pilferage Classification:	<input type="text"/>
Reclamation:	<input type="text"/>	ADPE ID:	<input type="text"/>
* Disposal Authority:	<input type="text"/>	* Processing DRMO:	<input type="text" value="Choose"/>
Hazardous:	No	Receipt Method:	In Place
1348 Comment Line 1:	<input type="text"/>		
1348 Comment Line 2:	<input type="text"/>		
1348 Comment Line 3:	<input type="text"/>		
1348 Comment Line 4:	<input type="text"/>		

**NOTE: WITH AN LSN, THE
SCREEN DOES NOT PRE-
POPULATE**

NEW ETID – CRITICAL FSC LSN

New ETID - Critical FSC LSN Information

* Manufacturer:

* Part Number:

* End Item Application:

* Justification for LSN:

Back

Next

Cancel

MANDATORY FOR CRITICAL FSCS
OPTIONAL FOR OTHER LSNs

NEW ETID - CERTIFICATION PAGE

CERTIFICATION*	
(click to view Cert.)	
<input type="checkbox"/> DEMIL Required Certification**	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 and DRMS-I 4160.14 Volume VII
<input type="checkbox"/> Inert Certification for Small Arms Weapons and Related Parts	DoD 4160.21-M-1, Chapter 4 DRMS 4160.14, Volume VII
<input type="checkbox"/> Inert Certification for All Other Property (AEDA, AEDA residue, ECP, MPPEH)	DoD 4160.21-M, Chapter 4 DEMIL Program Management DRMS-I 4160.14 Volume VII
<input type="checkbox"/> Classified Property Certification (Declassification Certification)	DoD 4160.21-M-1, Chapter 2 and DRMS 4160.14, Volume II, Chapter 2
<input type="checkbox"/> Metalworking Machine Certification	DoD 4160.21-M, Chapter 4 DRMS-I 4160.14 Volume VII
<input type="checkbox"/> Mutilation Required Property Certification (Defective Property)	DoD 4160.21-M, Chapter 4 DRMS-I 4160.14, Volume VII

<input type="checkbox"/> CPU Hard Drive Certification	DoD Memo '11
<input type="checkbox"/> Batch Lot Certification	DoD 4160.21
<input type="checkbox"/> Refrigerant Removal Certification	DRMS-I 6051
<input type="checkbox"/> Batchlotted Textile Property with Infrared/Spectral Reflectance (IR/SR) Characteristics Less Than or Equal to 900 Nanometers Certification	DLA Memo '11 Demilitarization of Infrared/Spectral Clothing", 11

* It is the responsibility of the turn-in activity to determine which certifications

** If you do not agree with the Demil code and certification requirement of the recommended Demil code and a justification for the change.

*** Demil Instructions must accompany all Demil F property.

- IF A CERTIFICATION IS REQUIRED, SELECT THE CERTIFICATION(S) THAT WILL ACCOMPANY THE TURN-IN.
- CLICK ON TITLE TO VIEW

Title:	Certification of Demilitarization
Reference:	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 DRMS-I 4160.14, Volume VII
Description:	A certification as quoted below will be signed and dated by a technically qualified government representative, as designated by the responsible commander or agency chief, who actually witnessed the demilitarization of the material whether performed by government or contractor personnel. In cases where the witnessing of demilitarization would unnecessarily subject the witness to hazardous conditions or when the demilitarized material can be laid out to clearly display the residue from each item demilitarized, demilitarization may be certified through inspection of the residue. The certificate will be executed for all items demilitarized and will read as follows:
Certification Statement:	
I CERTIFY THAT THE ITEM(S) LISTED HEREON HAVE BEEN DEMILITARIZED IN ACCORDANCE WITH DoD 4160.21-M-1, DEFENSE DEMILITARIZATION MANUAL, APPENDIX 4, CATEGORY _____, PARAGRAPH _____ AND/OR THE FOLLOWING APPLICABLE REGULATION:	

Signature: _____	Date: _____
(Certifier)	
Signature: _____	Date: _____
(Verifier)	


OK Next Cancel

NEW ETID - CONFIRMATION

ETID Confirm Screen

Point of Contact:	
Name: Greene, Jeffrey	Email: jeffrey.greene@dla.mil
DSN Phone: 681-2437	Commercial Phone: 505-784-2437
Item Description:	
DTID: FB4835 - 5220 - 0055	Stock Number: 5990- 00RADIO
Quantity: 2	Hazardous: No
Unit Price: 79.99	Total Price: 159.96
Unit Weight:	Total Weight:
Unit Cube:	Total Cube:
Unit of Issue: EA - Each	Item Nomenclature: CD RADIO
Supply Condition: F - Unserviceable - repairable	Shelf Life: 0 - Non-deteriorative
Demilitarization: A - Not Required	Shelf Life Ext. Date:
Precious Metals:	Security/Pilferage Classification:
Reclamation: No	ADPE ID:
Disposal Authority: M - Inventory Manager	Processing DRMO: HAWAII (SH510C)
1348 Comment Line 1: Sony	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	
Manufacturer:	
Part Number:	
End Item Application:	
Justification for LSN:	

1. DATA CORRECT?
SUBMIT
2. NEED TO MAKE A
CHANGE? BACK

Selected Certifications:
<ul style="list-style-type: none">• DEMIL Required Certification**

<div>Back Submit Cancel</div>

NEW ETID

**SUBMITTED ETIDS WILL
APPEAR AS 'PENDING'**

**SUBMITTED
ETIDS WILL SHOW
UP IN THE DRMO'S
ETID STATUS SCREEN
FOR REVIEW**

- **WAIT FOR DRMO REVIEW**
- **COORDINATE TURN-IN
WITH DRMO**
- **FOLLOW UP AS NEEDED**

Main Menu

Select ETID Type: Usable (Non-Hazardous)

Change Profile Edit DoDAAC Profile

New ETID

Log Out

Filter ETID List

By DTID: Exactly as

By Generator: Created / Modified By Me

By Status: Pending

Beginning Date: 07/04/2005

Ending Date: 08/03/2005

IAAC: All DoDAACs

Sort By: Change Date - Newest

Refresh

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
<input type="checkbox"/>	FB4835 - 5215 - 0055	2320- 009260873	1	TRUCK,CARGO	08/03/2005 13:24 PM	PENDING
<input type="checkbox"/>	FB4835 - 5213 - 0001	2320- 009260873	1	TRUCK,CARGO	08/01/2005 02:15 AM	PENDING
<input type="checkbox"/>	FB6061 - 5207 - 2220	5910- 00RADIO	1	RADIO	07/26/2005 15:51 PM	PENDING

VIEW ETID

**VIEWING AN ETID
ALLOWS ONE TO
REVIEW INFORMATION
AND PROVIDES
ADDITIONAL OPTIONS**


**DOUBLE CLICK
ON THE DTID
TO REVIEW**

Main Menu

Select ETID Type: Usable (Non-Usable)
Change Profile Edit DoDAACs
New ETID
Log Out

Filter ETID List

By DTID: Exactly as
By Generator: Created / Modified By Me
By Status: Pending
By Date: Beginning Date: 07/04/2005
Ending Date: 08/03/2005
By DoDAAC: All DoDAACs
Sort By: Change Date - Newest
Refresh

Select for Action	DTID	NSN	Qty	Description	Last Change Date	Status
	FB4835 - 5215 - 0055	2320- 009260873	1	TRUCK,CARGO	08/03/2005 13:24 PM	PENDING
<input type="checkbox"/>	FB4835 - 5213 - 0001	2320- 009260873	1	TRUCK,CARGO	08/01/2005 02:15 AM	PENDING
<input type="checkbox"/>	FB6061 - 5207 - 2220	5910- 00RADIO	1	RADIO	07/26/2005 15:51 PM	PENDING


EDIT ETID

**ONLY ETIDs IN PENDING
AND REJECTED STATUS
CAN BE EDITED**

Use Edit to:

- Make Changes After Submittal
- Make Changes If Rejected

Point of Contact:	
Name: Wishart, Jim N	Email:
DSN Phone: 462-2084	Commercial Phone:
Item Description:	
DTID: FB4835 - 6020 - 9955	Stock Number: 2350-001 ROCK
Quantity: 1	Hazardous: No
Unit Price: 24999.00	Total Price: 24,999.00
Unit Weight:	Total Weight:
Unit Cube:	Total Cube:
Unit of Issue: EA - Each	Item Nomenclature: MON
Supply Condition: F - Unserviceable - repairable	Shelf Life: 0 -
Demilitarization: A - Not Required	Shelf Life Ext. Date:
Precious Metals:	Security/Pilferage Classification:
Reclamation: No	ADPE ID:
Disposal Authority: M - Inventory Manager	Processing DRMO: HAWA.
1348 Comment Line 1:	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	
ETID Status: PENDING	

Selected Certifications:	
• Radioactive Property Certification	• Refrigerant Removal Certification
	
<input type="button" value="Back"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/> <input type="button" value="Copy"/> <input type="button" value="Print"/>	

OPTIONS:

- **EDIT**
- DELETE
- COPY
- PRINT

EDIT ETID

ETID Edit an Existing ETID - Data

1. EDIT DATA
2. CLICK NEXT WHEN FINISHED

* DTID: FB4835 - 6020 - 9955	* Stock Number: 2330- 00TRU
* Unit Price: 24999.00	* Quantity: 1
Unit Weight:	Unit Cube:
* Unit of Issue: EA	* Item Nomenclature: MONSTER TRUCK
* Supply Condition: F - Unserviceable - repairable	Shelf Life: 0 - Non-deteriorative
* Demilitarization: A - Not Required	Shelf Life Ext. Date:
Precious Metals:	Security/Pilferage Classification:
Reclamation: No	ADPE ID:
* Disposal Authority: M - Inventory Manager	* Processing DRMO: HAWAII (SH510C)
Hazardous: No	Receipt Method: In Place
1348 Comment Line 1:	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	
<div>Back Next Cancel</div>	
* denotes the field is mandatory	

PRE POPULATED
DATA
CANNOT BE
EDITED

EDIT ETID

ETID

Edit an Existing ETID - Data

ETID:

DTID: FB4835-6020-9955

NSN: 2330-00TRUCK

Item: MONSTER TRUCK

EDIT CERTIFICATIONS

- Change A Certification
- Add Additional Certification
- Delete Certification


	CERTIFICATION*	Reference(s)
	(click to view Cert.)	
<input type="checkbox"/>	DEMIL Required Certification**	DoD 4160.21-M-1, Chapter 2 DoD Bulletin 99-007 and DRMS-I 4160.14 Volume VII
<input type="checkbox"/>	Inert Certification for Small Arms Weapons and Related Parts	DoD 4160.21-M-1, Chapter 4 and DRMS 4160.14, Volume VII
<input type="checkbox"/>	Inert Certification for All Other Property (AEDA, AEDA residue, ECP, MPPEH)	DoD 4160.21-M, Chapter 4 DEMIL Program Management Bulletin 99-005 and DRMS-I 4160.14 Volume VII
<input type="checkbox"/>	Classified Property Certification (Declassification Certification)	DoD 4160.21-M-1, Chapter 2 and DRMS 4160.14, Volume II, Chapter 2
<input type="checkbox"/>	Metalworking Machine Certification	DoD 4160.21-M, Chapter 4 DRMS-I 4160.14 Volume II, Chapter 4
<input type="checkbox"/>	Mutilation Required Property Certification (Defective Property)	DoD 4160.21-M, Chapter 4 and DRMS-I 4160.14, Volume II, Chapters 2 and 4
<input type="checkbox"/>	Subsistence Property Certification (Unfit Semi-Perishable Class 2)	DoD 4160.21-M, Chapter 4 and DRMS-I 4160.14, Vol II, Chapter 4

EDIT - REVIEW

ETID Confirm Screen

Point of Contact:	
Name: Wishart, Jim N	Email: jim.wishart@dla.mil
DSN Phone: 462-2084	Commercial Phone: 209-982-2084
Item Description:	
DTID: FB4835 - 6020 - 9955	Stock Number: 2330- 00TRUCK
Quantity: 1	Hazardous: No
Unit Price: 24999.00	Total Price: 24,999.00
Unit Weight:	Total Weight:
Unit Cube:	Total Cube:
Unit of Issue: EA - Each	Item Nomenclature: MONSTER TRUCK
Supply Condition: F - Unserviceable - repairable	Shelf Life: 0 - Non-deteriorative
Demilitarization: A - Not Required	Shelf Life Ext. Date:
Precious Metals:	Security/Pilferage Classification:
Reclamation: No	ADPE ID:
Disposal Authority: M - Inventory Manager	Processing DRMO: HAWAII (SH510C)
1348 Comment Line 1:	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	
ETID Status: PENDING	
Manufacturer: Ford	
Part Number: F350	
End Item Application: off road use	
Justification for LSN: tricked out	

**AFTER EDITING,
RESUBMIT ETID**

Selected Certifications:
<ul style="list-style-type: none">DEMIL Required Certification**

<div>Back Submit Cancel</div>

DELETE AN ETID

**Delete If Property
Will Not Be
Turned-in**

**ONLY ETIDs IN
PENDING AND
REJECTED STATUS
CAN BE DELETED**

Point

Email: jim.wishart@dla.mil
Commercial Phone: 209-982-2084

Stock Number: 2330- 00TRUCK
Hazardous: No
Total Price: 24,999.00
Total Weight:
Total Cube:
Item Nomenclature: MONSTER TRUCK
Shelf Life: 0 - Non-deteriorative
Shelf Life Ext. Date:
Security/Pilferage Classification:
ADPE ID:
Processing DRMO: HAWAII (SH510C)

Unit weight:
Unit Cube:
Unit of Issue: EA - Each
Supply Condition: F - Unserviceable - repairable
Demilitarization: A - Not Required
Precious Metals:
Reclamation: No
Disposal Authority: M - Inventory Manager

1348 Comment Line 1:
1348 Comment Line 2:
1348 Comment Line 3:
1348 Comment Line 4:
ETID Status: PENDING

Selected Certifications:

- [Radioactive Property Certification](#)
- [Refrigerant Removal Certification](#)



Back

Edit

Delete

Copy

Print

OPTIONS:

1. EDIT
2. DELETE
3. COPY
4. PRINT

DELETE ETID CONFIRMATION



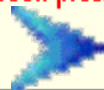
Delete ETID:

DTID: FB4835-5217-9988

Stock Number: 2320-009260873

Item Nomenclature: TRUCK,CARGO

Once the 'Delete' button has been pressed, this ETID will be permanently removed from the database.



Delete

Cancel

1. CONFIRMATION WARNING MESSAGE APPEARS
2. CLICK ON DELETE

COPY ETID

Point of Contact:

Name: Wishart, Jim N
DSN Phone: 462-2084

Email: jim.wishart@
Commercial Phone: 209-982-20

Item Description:

DTID: FB4835 - 6020 - 9955	Stock Number: 2330- 001
Quantity: 1	Hazardous: No
Unit Price: 24999.00	Total Price: 24,999.00
Unit Weight:	Total Weight:
Unit Cube:	Total Cube:
Unit of Issue: EA - Each	Item Nomenclature: MONSTER TRUCK
Supply Condition: F - Unserviceable - repairable	Shelf Life: 0 - Non-deteriorative
Demilitarization: A - Not Required	Shelf Life Ext. Date:
Precious Metals:	Security/Pilferage Classification:
Reclamation: No	ADPE ID:
Disposal Authority: M - Inventory Manager	Processing DRMO: HAWAII (SH510C)
1348 Comment Line 1:	
1348 Comment Line 2:	
1348 Comment Line 3:	
1348 Comment Line 4:	
ETID Status: PENDING	

**COPY SAVES
TIME FOR SIMILAR
PROPERTY
TURN INS**

Selected Certifications:

- [Radioactive Property Certification](#)
- [Refrigerant Removal Certification](#)



Back

Edit

Delete

Copy

Print

OPTIONS:


- EDIT
- DELETE
- **COPY**
- PRINT

COPY ETID

* DTID:

* Stock Number:

* Receipt Method:



* denotes the field is mandatory

1. TYPE IN NEW DTID NUMBER
2. CLICK ON NEXT

* DTID: FB4835 - 5217 - 9988

* Unit Price: 56832.00

Unit Weight: 9999.9

* Unit of Issue: EA - Each

* Supply Condition:

* Demilitarization: Q - Commerce Control List

Precious Metals: U - Unknown

Reclamation:

* Disposal Authority:

Hazardous: No

1348 Comment Line 1:

1348 Comment Line 2:

1348 Comment Line 3:

1348 Comment Line 4:

* Stock Number: 2320- 009260873

* Quantity:

Unit Cube:

* Item Nomenclature: TRUCK,CARGO


Shelf Life: 0 - Non-deteriorative

Shelf Life Ext. Date:

Security/Pilferage Classification: U - Unclassified

ADPE ID:

* Processing DRM




* denotes the field is mandatory

3. TYPE IN DATA, MAKE CHANGES
4. CLICK ON NEXT
5. REVIEW - SUBMIT

EDIT USER PROFILE

Main Menu

Select ETID Type: Usable (Non-Hazardous)



Change Profile

Edit DoDAAC Profile

New ETID

Log Out

Filter ETID List

By DTID: Exactly as

By Generator: Created / Modified By Me

By Status: Pending

By Date: Beginning Date: 07/04/2005
Ending Date: 08/03/2005

By DoDAAC: All DoDAACs

Sort By: Change Date - Newest

Refresh

**Change Profile
When Personal
Information
Changes**

**NO NEED TO REAPPLY FOR ACCESS IF
REASSIGNED**

CHANGE PROFILE

User Profile Change Form

- **CHANGE NECESSARY FIELDS**
- **CLICK ON SAVE MY CHANGES**

Name and Employee ID

* Your First Name:
Middle Initial:
* Your Last Name:
* Last 6 Digits of SSN or Last 3 Digits of Local National ID:
* CONUS Code:

Work Address

* Your Company/Department/ Organization/Agency Name:
* Work Street Address:
* City:
* State:
* Zip/Postal Code:
Zip Extension:
* Time Zone Where You Work:

Email Address, Phone

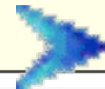
* Your Work Email Address:
* Commercial Phone Number (including area code):
Commercial Phone Extension:
DSN Phone Number:

Supervisor Information

* Supervisor's Name:
* Supervisor's Phone:
* Supervisor's Email Address:

ETID Options

* Certified for Hazardous Turn-in:



Save My Changes

Cancel

EDIT DoDAAC PROFILE

Main Menu

Select ETID Type: Usable (Non-Hazardous) ▼

Change Profile Edit DoDAAC Profile

New ETID

Log Out

Filter ETID List

By DTID: Exactly as ▼

By Generator: Created / Modified By Me ▼

Ending Date: 08/03/2005

By DoDAAC: All DoDAACs ▼

Sort By: Change Date - Newest ▼

Refresh

• **CLICK ON EDIT DODACC PROFILE**

Select for Action	DTID	NSN	Qty	Description
<input type="checkbox"/>	FB4835 - 5215 - 0055	2320- 009260873	1	TRUCK,CARGO

**Need To Turn In
To Different DRMO?**

**Need To Turn In
Under Different
DoDAAC?**

EDIT DoDAAC PROFILE

Modify DoDAAC Profile



- ADD NEW TURN-IN DODAAC
- ADD NEW DRMO DODAAC YOU WILL TURN-IN TO
- CLICK ADD

* Enter Generator DoDAAC:
(this is a DoDAAC that you will turn-in property under)

* Enter Corresponding DRMO DoDAAC:
(this is the DoDAAC that you will turn property into for the above Generator DoDAAC)

Add

[\(click here to view list of DRMOs\)](#)

Current DoDAAC Associations

Generator DoDAAC and Affiliated DRMO DoDAAC:

FB2027 → SX1081
FB2027 → SZ3038
FB2502 → SZ3279
FB2835 → SX1081

Delete

- CLICK ON ASSOCIATION
- CLICK DELETE

Finished

LINK TO VIEW
DRMO DoDAACs

ETID – GENERATOR REPORTS

Address



<http://www.drms.dla.mil/turn-in/>

**NO ACCESS
TO ETID
REQUIRED**

Electronic Turn-In Document (ETID)	
<u>ETID SYSTEM</u>	<u>ETID Training</u>
GENERAL	DRMO/GENERATOR TRAINING
ETID Business Rules (.pdf) 08/05	ETID Overview 0905 (.ppt)
FAQs (.pdf) 9/19/02	ETID Access 0905 (.ppt)
ETID Generator Reports (Discoverer Query)	ETID Generator 0905 (.ppt)
ETID Hazardous Access (New 01/06)	ETID DRMO 0905 (.ppt)
ETID Hazardous Overview (New 01/06)	ETID Printing 0905 (.ppt)

ETID HAS REPORT CAPABILITIES

ETID – GENERATOR REPORTS

2 TYPES OF REPORTS

- CURRENT STATUS
- STATUS HISTORY

List of Workbooks

Search

Type in a search string to find a specific workbook or result set. Use the drop-down menu to choose between Database and Scheduled Workbooks.

Search

Results: 2 workbooks

Workbook	Description
PUB.ETID Turn in Information - Current Status	Provides a current status listing of submitted ETIDs for a given DoDAAC/Timeframe.
PUB.ETID Turn in Information - History	Provides a status history of submitted ETIDs for a given DTID number or DoDAAC/timeframe.

ETID – GENERATOR REPORTS

ETID TURN IN - Current
Status

[Connections](#) > [Workbooks](#) > PUB.ETID Turn in Information - Current

Edit Parameters

SELECT PARAMETERS

Select values for the following parameters. To change these values

Enter the Starting
Date for the report

01-JAN-2005

(example : 10-FEB-2006)

Enter DD-MMM-YYYY example: '01-JAN-2005'

Enter Ending Date for
the report

26-JUN-2005

(example : 10-FEB-2006)

DD-MMM-YYYY Example 01-JAN-2005

Enter Desired
DoDAAC(s)

☒ Exact:

EY8650

☐ Starts with:

☐ Contains:

Separate Multiple DoDAACs be comma example:
N68836,N00383

Enter desired DRMO
DoDAAC(s)

☒ Exact:

☐ Starts with:

☐ Contains:

Enter DRMO DoDAAC or "%" for all, example: SG4070 or %

Apply

ETID - GENERATOR REPORTS

ETID Turn-In Information - Current Status

Page 1 of 4 25 rows per page

	Dtid	Fsc	Niin	NSN	Quantity	Unit Price	Unit Of Issue Cd	Total Cost	Status Cd	Status Date	Ship To
1	EY865060030003	5820	00RADIO	582000RADIO	26	\$1,000	EA	\$26,000.00	APPROVED	04-JAN-2006	SYE36
2	EY865060030004	5820	00RADIO	582000RADIO	28	\$1,544	EA	\$43,231.16	APPROVED	04-JAN-2006	SYE36
3	EY865060040008	5820	00RADIO	582000RADIO	47	\$710	EA	\$33,370.00	APPROVED	06-JAN-2006	SYE36
4	EY865060110001	5820	00ICM59	582000ICM59				\$1,083.96	APPROVED	17-JAN-2006	SYE36
5	EY865060110002	6710	00CAMERA	671000CAMERA				\$2.00	APPROVED	17-JAN-2006	SYE36
6	EY865060110003	4940	00PAINTGN	494000PAINTGN				\$2.00	APPROVED	17-JAN-2006	SYE36
7	EY865060110004	7025	00MONITOR	702500MONITOR				\$2.00	APPROVED	17-JAN-2006	SYE36
8	EY865060110005	6130	00NLN4569	613000NLN4569				\$6.00	APPROVED	17-JAN-2006	SYE36
9	EY865060110006	5895	00TM551	589500TM551				\$400.00	APPROVED	17-JAN-2006	SYE36
10	EY865060110007	7025	00C2001A	702500C2001A	2	\$1,342		\$2,684.00	APPROVED	17-JAN-2006	SYE36
11	EY865060110008	7010	00PPI7500	701000PPI7500	1	\$2,000	EA	\$2,000.00	APPROVED	17-JAN-2006	SYE36
12	EY865060110009	6720	00CAMERA	672000CAMERA	3	\$200	EA	\$600.00	PROCESSED INTO DAISY	25-JAN-2006	SYE36
13	EY865060110010	5815	00UF270M	581500UF270M	3	\$1,125	EA	\$3,375.00	APPROVED	17-JAN-2006	SYE36
14	EY865060110011	5836	00VCR	583600VCR	5	\$400	EA	\$2,000.00	APPROVED	24-JAN-2006	SYE36
15	EY865060110012	5820	00RADIO	582000RADIO	1	\$1,000	EA	\$1,000.00	APPROVED	28-JAN-2006	SYE36
16	EY865060130001	7110	006020229	7110006020229	8	\$107	EA	\$856.00	APPROVED	17-JAN-2006	SYE36
17	EY865060130002	7110	001058616	7110001058616	8	\$170	EA	\$1,364.00	APPROVED	17-JAN-2006	SYE36
18	EY865060130003	7110	002738785	7110002738785	5	\$78	EA	\$388.45	APPROVED	17-JAN-2006	SYE36
19	EY865060130004	7110	002814469	7110002814469	8	\$140	EA	\$1,123.12	APPROVED	17-JAN-2006	SYE36

ETID and Intransit Control System (ICS)

- The ICS is a DoD tracking system for property designated for disposal by DRMS.
- ETID was designed to improve compliance with the ICS requirements.
 - Property that meets ICS criteria is automatically entered for the generator
- Approved ETIDs that are never turned in can cause ICS mismatches

Use ETID for legitimate
Turn-ins

Notify DRMO if property subject
to ICS tracking will not be turned in